

DEPT. OF LOUISIANA AMERICAN LEGION
2026 DEPARTMENT CONVENTION

Date Rec'd: _____

Conf. # _____

June 11th to 14th, 2026 (**GUARANTEED RESERVATION DEADLINE – MAY 8TH, 2026**)

MAIL ALL HOUSING FORMS TO:

ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED

Dept. of La. American Legion

ALL ROOM CANCELLATIONS MUST COME THROUGH DEPARTMENT

P.O. Box 3749 / Baton Rouge, LA 70821

GENERAL HOUSING/ROOM RESERVATION

NOTES:

- 1. PAYMENT BY CREDIT CARD IS PREFERRED. IF USING A CHECK FOR 1st NIGHT ROOM FEES, IT MUST BE ATTACHED TO THIS RESERVATION FORM – MADE PAYABLE TO LA DEPT of THE AMERICAN LEGION**
- 2. ONLY ONE ROOM RESERVED PER FORM.**
- 3. CHECK IN TIME IS 4:00 PM (CHECK OUT TIME IS 11 AM)**
- 4. IF GROUND FLOOR IS REQUIRED, YOU MAY BE MOVED TO AN OVERFLOW HOTEL**

HEADQUARTERS HOTEL: AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA

Room Type: ___ 2 Queen Beds ___ King \$96.00 (plus tax) or ___ Suite \$110 (plus tax)

___ Hospitality Suite \$165.00 (plus tax)

Handicapped Accommodations Required Yes / No?

Describe: _____

OVERFLOW HOTEL IF BEST WESTERN IS FILLED:

___ 2 Double Beds \$96.00 or ___ King \$96.00 (plus tax)

NAME _____ **OFFICE/TITLE/COMMISSION** _____

Phone: (home) _____ **(cell)** _____ **Email:** _____

Street _____ **City** _____ **State** _____ **ZipCode** _____

ARRIVAL DATE _____ **DEPARTURE DATE** _____

NAME ON CARD: _____ **CARD NO.** _____

EXPIRATION DATE ON CARD: _____ **TYPE OF CARD** _____ **Code** _____

NAMES of ALL ROOM OCCUPANTS

NAME BADGE REGISTRATION REGISTRATION FEE OF \$6.00 PER ATTENDEE MUST ACCOMPANY THE HOUSING FORM. REGISTRATION FEE MUST BE PAID BY CHECK/CASH/CARD, PAYABLE TO LA DEPT of THE AMERICAN LEGION

NAME FOR BADGES- (Include Your DISTRICT-POST/UNIT/SQUADRON and Number)

Circle One

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____