

DEPT. of LOUISIANA AMERICAN LEGION Conf # _____ Date _____

2026 DEPARTMENT EXECUTIVE COMMITTEE HOUSING FORM

July 25th – 26th, 2026

(RESERVATION DUE DATE – July 10th, 2026)

MAIL ALL HOUSING FORMS TO:

ROOMS ARE RESERVED BY DATE/ORDER RECEIVED

Dept. of La. American Legion

ROOMS ARE ASSIGNED BY THE HOTEL

P.O. Box 3749 / Baton Rouge, LA 70821

DEC HOUSING/ROOM RESERVATION

NOTES:

1. PAYMENT BY CREDIT CARD IS PREFERRED. IF NOT USING CREDIT CARD, A SEPARATE CHECK FOR 1ST NIGHT ROOM FEES MUST BE ATTACHED TO THIS RESERVATION FORM, PAYABLE TO AMERICAN LEGION.
2. ONLY ONE ROOM RESERVED PER FORM.
3. **CHECK IN TIME IS 4:00 PM (CHECK OUT TIME IS 11 AM)**

**AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA
(OVERFLOW HOTELS MAY BE USED WHEN BEST WESTERN IS FILLED)**

Room Type: ____ 2 Queen Beds or ____ King \$96.00 (plus tax) ____ Suite \$110.00

SPECIAL ROOM TYPE REQUESTS: (Tub, shower etc.) _____

Handicapped Accommodations Required Yes / No?

Describe: _____

NAME _____ OFFICE/TITLE/COMMISSION _____

Phone Pri _____ / Cell _____ Email _____

Street _____ City _____ State, Zip _____

ARRIVAL DATE _____

DEPARTURE DATE _____

NAME ON CARD: _____ CARD NO. _____

EXPIRATION DATE ON CARD: _____ CODE: _____

TYPE OF CARD (Visa/Mastercard/Am. Express/Discover) _____

NAMES of ALL ROOM OCCUPANTS

